

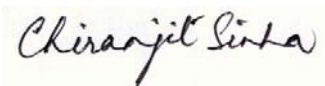
No.ICSSR-ERC/2023-24/AC/01

**INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
EASTERN REGIONAL CENTRE
1/R-1, Baishnabghata Patuli Township, Kolkata – 700 094**

NOTICE INVITING TENDER

Date: 02/02/2024

1. Sealed tenders are invited from reputed, experienced and financially sound firms/agencies for purchase and install four (04) Voltas split Air-Conditioners in the ICSSR-ERC building, located at 1/R-1, Baishnabghata Patuli Township, Kolkata – 700094. The terms & conditions are enclosed in Annexure A.
2. The quotations along with required documents packed in an envelope super scribed "Tender for supply and installation of four (04) Voltas Split Air-Conditioners" should be sent to the ICSSR-ERC, located at 1/R-1, Baishnabghata Patuli Township, Kolkata – 700094 by February 9, 2024 (by 4.00 PM). Tenders received after the stipulated date and time shall not be entertained.
3. The tender shall be opened at 3:30 PM on 12th February, 2024 by tender Committee of this office.



(Chiranjit Sinha)

Annexure-A

Intending firms/ agencies should fulfill the following terms and conditions:

1. All entries in the tender should be legible and filled clearly. No overwriting or cutting is permitted in the quotation. In such cases, the tender shall be summarily rejected. Incomplete quotations will be discarded.
2. The conditional tender shall not be considered and likely to be rejected in very first instance.
3. The office is not bound to accept the lowest rate and reserves the right to accept or reject any tender in full or in part without assigning any reason thereof and giving any compensation. The decision of the office in this regard shall be final and binding on the firm.
4. The Competent Authority reserves the right to negotiate amongst all L-1 firms, in case of multiple L-1 firms.
5. The Competent Authority reserves the right to cancel the Contract at any time without assigning any reason thereof.
6. The Firm must furnish valid registration for GST. In absence of this, the quotation will not be considered valid.
7. The firm may inspect the said premises on any working day between 11 am to 2:00 pm prior to submitting tender. Any enquiry after submission of the quotations will not be entertained.
8. No advance payment is permissible and payment will be made on presentment of Bill in triplicate.
9. Successful firm shall have to furnish Mandate Form regarding banking detail, duly endorsed by the respective Bank.
10. The transportation, food, medical and other statutory requirement in respect of each personnel of the agency shall be borne by the Agency.
11. This office in no case will be liable for payment of any compensation to the contractor if any outsourced staff meets any accident during the period of contract.
12. Violation of any of the condition of the NIT should be treated as breach of contract and the contract will be cancelled straight away.
13. This office has the absolute right to terminate the contract at any time without assigning any reason thereof.
14. Any additions / modifications of the NIT will be uploaded in the office website <https://ercicssr.org> interested bidders may look the website for further updates, if any.